Health and Safety Policy

MOG-POL-HS-001 | Revision 1 | Reviewed: 16 October 2026 | Status: Approved

OPERATING STRUCTURE

Company operating structure: Mogas Design Limited is a director-led, husband-and-wife engineering consultancy owned 60%/40% by its two directors. It has no salaried employees. Engineering services are performed by the directors and independent self-employed or limited-company contractors, normally working remotely from their own premises. The principal day-to-day working location is a converted garden office at a director's home. The central London address is a postal/correspondence address only, not a staffed operational office. Directors may undertake client-authorised gas-site visits.

Company No. 15188968 • 5th Floor, 167–169 Great Portland Street, London, W1W 5PF, UK (correspondence address)

1. Purpose and commitment

Mogas Design Limited is committed, so far as reasonably practicable, to preventing injury and ill health arising from its engineering consultancy services. The company will identify hazards, assess and control risks, consult affected people, comply with applicable legal obligations and continually improve its arrangements.

2. Scope

Applies to directors, any workers and independent contractors acting on behalf of Mogas in design offices, remote working and visits to operational or construction-stage gas sites. Mogas primarily provides engineering design, review, approval and appraisal; it does not undertake site construction through this policy.

3. Accountability

The Director leads H&S management, allocates resources, verifies competency and checks the effectiveness of controls. Freelancers and subcontractors must comply with relevant legislation, client/site rules, and agreed control measures, and report incidents and concerns promptly.

4. Risk control

Assess DSE and workstation risks, electrical safety, domestic/garden office safety, fire and emergency access, fatigue and stress, driving and travel, lone working and site-related hazards. Site visit planning includes permission, inductions, any permits and PPE, local emergency provisions and stop-work authority.

5. Design risk

Discharge relevant designer duties under CDM Regulations 2015 where applicable. Seek to eliminate foreseeable risks in engineering designs and communicate significant residual risks to the client and other dutyholders.

6. Consultation, reporting and review

Share this policy and relevant instructions with persons working for Mogas. Record incidents and near misses, investigate proportionately and track corrective actions. Review annually and on significant change, incident or change in relevant requirements.

Document control and approval

Document owner	**Mohammed Fasiuddin, Director**
Reviewed on	16 October 2026

Next scheduled review	16 October 2027 (or sooner if circumstances change)
Director signature / approval	Signed copy held on file – available on request. Signed: 16 October 2026

Director approval recorded on 16 October 2026. Review earlier if legislation, work activities or contractual requirements materially change.