Energy Management Policy

DOCUMENT MOG-POL-ENE-001 | REV 0 | 16 OCTOBER 2026 | APPROVED

Mogas Design Limited • Company No. 15188968 • 5th Floor, 167–169 Great Portland Street, London W1W 5PF (correspondence address only)

1. Policy statement

Mogas Design Limited is committed to managing the energy it can influence, improving energy efficiency, reducing avoidable consumption and associated emissions, and considering energy efficiency when purchasing equipment or planning work. Controls will be proportionate to the size of the business and the risks of the work. This policy does not claim ISO 50001 certification or measured energy savings without supporting evidence.

2. Scope and business context

Mogas is a husband-and-wife engineering consultancy with two directors (60%/40% share ownership), no salaried employees, and independent contractors generally working from their own homes or premises. Its principal working location is a converted garden office at a director's residence; the central London address is solely for correspondence and is not a staffed office. The policy applies to energy associated with company-controlled equipment and work activities, remote collaboration, business travel and site visits. Energy use at a contractor's own premises is managed by that contractor, but Mogas communicates reasonable efficiency expectations.

3. Responsibilities

The directors oversee implementation, identify relevant energy uses and opportunities, approve proportionate improvements, and complete annual reviews. The director responsible for an assignment considers energy-efficient delivery and travel arrangements. Contractors are asked to use energy-conscious practices while providing services to Mogas and to follow any applicable client site energy or environmental requirements.

4. Garden-office heating, lighting and power

Use efficient lighting (such as LEDs), switch off lights in unoccupied areas, and avoid unnecessary heating or cooling. Keep doors and windows closed when heating is operating, subject to safe ventilation requirements; check drafts and insulation where practicable. Set heating to reasonable occupied temperatures and lower it when the office is unused. Maintain safe electrical installations, sockets and heating appliances; do not compromise fire safety, indoor air quality or worker comfort in pursuit of savings.

5. Computers, printers and digital operations

Use device power-saving settings, sleep/hibernation and shutdown when equipment is not needed, while preserving required backups and secure system updates. Choose energy-efficient laptops, monitors and peripherals when replacement is due. Prefer electronic engineering drawings, controlled cloud-based document exchange and online meetings when appropriate. Avoid unnecessary printing and unnecessary duplication of data, subject to records, cyber security and contract requirements.

6. Business travel and client site visits

Assess whether a remote meeting or document review can meet project needs before travelling. When travel is required, combine appointments where practical, plan efficient routes and consider public transport or low-emission transport where safe, feasible and proportionate. Site access rules, engineering requirements, personal safety, fatigue and delivery deadlines take priority over travel-energy reductions.

7. Contractors and procurement

Explain expectations to contractors during onboarding or briefings, without claiming control of domestic utility consumption. Assess competence and project needs first when choosing contractors; remote delivery can reduce travel. For significant purchases, consider expected running energy use, lifespan, maintainability and total cost of ownership, as well as price, suitability and information-security compatibility.

8. Monitoring, objectives and evidence

At least annually, review available evidence proportionate to the company's scale: electricity use for the garden office where separately measurable, otherwise a reasoned estimate or relevant household-bill information without misrepresenting it as exclusive company use; major equipment purchases; avoidable journeys; and any efficiency actions completed. Maintain a simple improvement log noting baseline or estimate, action, owner, target date, completion and observed outcome. Do not present estimated savings as measured facts. An appropriate initial objective is to identify at least one practical energy-efficiency improvement each year and record whether it was implemented.

9. Continual improvement and exceptions

Review notable changes in energy consumption, technology, project mix or working patterns and identify reasonable corrective action. Where client, safety or technical obligations require higher energy use, document the reason if material. Report significant concerns or opportunities to a director. This policy is implemented alongside the Environmental Policy, Risk Management Policy, Health & Safety arrangements, and Business Continuity Plan.

10. Communication and review

Communicate the policy to relevant directors and contractors and make it available to clients on request. Review annually or sooner after a significant change in activities, premises, energy arrangements or applicable legal or client requirements. Evidence of implementation, such as energy checks and an improvement log, should be maintained separately from this policy.

Document control and director approval

Document number	MOG-POL-ENE-001
Revision	0
Policy review date	16 October 2026
Next planned review	16 October 2027
Director	Mohammed Fasiuddin
Status	Approved by the Director

Director signature:

Signed copy held on file – available on request.